



<b>POSITION TITLE:</b>	CULTURAL RESOURCE ADVISOR
<b>DEPARTMENT:</b>	SUPPORT SERVICES AND ADMINISTRATION
<b>REPORTS TO:</b>	CULTURAL SERVICES SUPERVISOR
<b>CLASSIFICATION:</b>	TEMPORARY/CONTRACT (10 MONTHS)
<b>LOCATION:</b>	WHITBY, ON
<b>POSTING DATE:</b>	JANUARY 21 <sup>ST</sup> , 2021
<b>CLOSING DATE:</b>	FEBRUARY 4 <sup>TH</sup> , 2021

Dnaagdawenmag Binnoojiiyag Child & Family Services is a multi-service Indigenous wellbeing agency. We provide a stable foundation for children, youth, and families, through wraparound services that are culturally based, and family focused.

### **PURPOSE OF THE POSITION**

Reporting to the Cultural Services Supervisor, the Cultural Resource Advisor is responsible for the ongoing sourcing and development of cultural resources and Knowledge Keepers to assist the Agency in delivering culturally intelligent services rooted in the culture, beliefs and values of Dnaagdawenmag Binnoojiiyag Child & Family Services and the indigenous population we serve. The Cultural Resource Advisor is also responsible for providing education and training about cultural practices, teachings, ceremonies and traditions to children, youth, families, caregivers, community members, staff, and other community service providers so they can implement in their day-to-day practices.

### **RESPONSIBILITIES**

- Provide traditional teachings and ceremonies in a safe and acceptable environment to staff, caregivers, community service providers and other community members as needed.
- Organize, implement and at times facilitate cultural workshops, ceremonies, healing circles and spiritual gatherings for staff, families, care givers and alternative care providers.
- Coordinate access to Elders and traditional healers to meet the needs of the Dnaagdawenmag Binnoojiiyag Child & Family Services community, children, youth, and families.
- Assist in the development and maintenance of a resource list of Elders, cultural knowledge keepers and other cultural resources.
- Maintain effective relationships with First Nations Councils, elders, committees, and applicable agencies.
- Work to promote cultural awareness, safety, and competency within Dnaagdawenmag Binnoojiiyag Child & Family Services.



- Ensure that children and families receive appropriate cultural programming as requested.
- Act as a resource and provide information to ensure that cultural knowledge and practices are understood and maintained.
- Participate in the ongoing development and implementation of policies, procedures and best practices related to First Nation, Inuit, and Metis cultures.
- Prepare and maintain regular reports, analyses and statistics as required.
- Participate in the development of an overall service plan.
- Attend all staff meetings.
- Respect and honour the organizational values of Dnaagdawenmag Binnoojiiyag Child & Family Services and comply with the organizations policies and procedures.
- Perform other duties as may be assigned.

#### **OTHER DUTIES**

- Performs other duties as assigned.

#### **POSITION REQUIREMENTS**

##### **Education and Experience Requirements:**

- Five (5) years' experience working with Aboriginal people, organizations, and communities.
- Recognized and respected by his/her own community as someone who has lived experience and a learned understanding of Indigenous culture and traditional teachings and they carry themselves within community according to those teachings.
- SSW Diploma or Indigenous Studies Diploma.

##### **Knowledge Requirements:**

- Strong knowledge and awareness of indigenous culture and history, with emphasis on child welfare, family violence, the impact of trauma, Indigenous youth engagement and community outreach.
- A solid understanding of the experiences of First Nations and Indigenous peoples in Canada, and the impact of the legacy of Residential Schools and the "Sixties Scoop" upon them is essential.
- Engage as a healthy member of the community with a strong, demonstrated ability to work respectfully with stakeholders, children, youth, birth family members, caregivers, co-workers, community, knowledge keepers and allies.
- Commitment to providing services in ways that respect cultural beliefs, values, norms, ceremony, and teachings of Indigenous people.
- Exceptional knowledge of Indigenous historical and contemporary issues.
- Experience in group facilitation, and ability to develop and present training materials to small and large groups.
- Experience in program planning, development, implementation, data collection and evaluation.



**Ability Requirements:**

- Excellent Oral and Written communications skills.
- Excellent organizational and time management skills.
- Ability to work with confidential and sensitive information.
- Knowledge of child welfare services.
- Ability to prioritize referrals and use resource allocations appropriately.
- Strong attention to detail and ability to manage logistical details.
- Strong interpersonal skills and a demonstrated ability to form effective working relationships with cultural resources (Elders, healers, etc.), clients, public and Dnaagdawenmag Binnoojiiyag Child & Family Services staff.
- Good computer skills, including Microsoft Office Suite and adaptability to new systems.
- The ability to allocate and develop Dnaagdawenmag Binnoojiiyag Child & Family Services' resources.

**Mandatory Requirements:**

- Must be willing to work flexible hours including weekends, evenings and holidays as required.
- Provide an acceptable Canadian Police Information Centre Check (CPIC) and Vulnerable Sector Screening (VSS).
- Able to provide a safe vehicle for use on the job, an acceptable Driver's Abstract, evidence of a valid Ontario Driver's License and of Personal Liability & Property Damage insurance coverage for at least \$2,000,000.00.

**ACCOUNTABILITIES**

The employee is required to have a good working knowledge of all laws, rules, regulations, policies, and procedures, as well as the Regional Protocol which impact on the employee's specific responsibilities. We undertake to make decisions, as required, which are consistent with these and then to act in a manner which provides quality services to children, youth, families, and communities.

**WORKING CONDITIONS**

- You will be provided a working location within your region by the Organization.
- Travel within the catchment area will be required.

**SALARY RANGE**

- \$64,840.00 - \$78,148.00, depending on qualifications and experience.

**TO APPLY**

- Please email the following to [careers@binnoojiiyag.ca](mailto:careers@binnoojiiyag.ca)
  - Application for Employment (available at [www.binnoojiiyag.ca](http://www.binnoojiiyag.ca))



Dnaagdawenmag Binnoojiiyag  
**Child & Family Services**

## EMPLOYMENT OPPORTUNITY

- Please indicate preferred location in your application
- Cover letter outlining why you are the most qualified candidate for this role including your experience working directly with First Nations, Inuit and Métis Peoples, Communities and Organizations.
- Resume (include 3 work related references)
- Incomplete Applications will not be considered.
- Only those selected will be contacted for an interview.
- As an Indigenous Child Wellbeing Agency, we give priority to applicants who identify as First Nations, Inuit, Métis and those with close affiliations.